



Montcalm Area Intermediate School District
621 New Street
PO Box 367
Stanton, MI 48888
989-831-5261
989-831-8727 fax

Technology Parent Loan Agreement

This agreement by and between the Montcalm Area Intermediate School District Technology Department and _____ shall be in effect from _____ (student name) _____ and terminated when student returns the device back to their classroom (date received) teacher.

The Montcalm Area Intermediate School District Technology Department agrees to loan to _____ the following equipment for the purpose of fulfilling his/her (parent name)

child's curriculum needs:

- | | |
|--------------------------------------|-------------------|
| Chromebook <input type="checkbox"/> | MAISD Tag # _____ |
| iPad <input type="checkbox"/> | MAISD Tag # _____ |
| Hotspot <input type="checkbox"/> | ID Number _____ |
| Accessories <input type="checkbox"/> | Description _____ |

The devices and accessories outlined above are provided for curriculum needs at no cost to the student. The student/parent will be responsible for repair or replacement costs for intentional (non-accidental) damage to devices returned as determined by the Montcalm Area ISD Technology Department. Please encourage anyone working with the student and the student to be very careful with its use. We ask that the following precautions be followed:

1. Please keep the device away from liquids and food. If the device should become soiled, wipe it off with a damp cloth and contact support@maisd.com as soon as possible.
2. Please report any damage to the device to your child's teacher as soon as possible.
3. If the device is in a case that is designed to be on while in use PLEASE keep the device in its case at ALL times. If the device is damaged, lost, stolen, or not maintained properly it could mean an interruption in its availability for future use. The student/parent will be responsible for repair or replacement costs for intentional damages. Contact support@maisd.com and the child's teacher as soon as possible if there is damage.
4. If the device is a chromebook, PLEASE Do Not Carry it by its screen. Make sure to carry it with two hands located at each side of the device.

5. Please Do Not slam the chromebook closed as it could break the screen.
6. If the device is an iPad PLEASE make sure to not use a hard object on the screen.
7. Please Do Not attempt to fix or repair the device yourself. Please contact your child's teacher and support@maisd.com if there is damage to the device.
8. For those without access to e-mail: Phone: 616-225-5777 (The call will ring into a queue of available technology support staff. If staff are not available, leaving a voicemail message will create a technology ticket and attach the voicemail message to the ticket. If you don't leave a message, no ticket or response will be received.

Please remember, in the use of this device we should be working toward common goals and objectives, which are outlined with the student's teacher. This device is not intended to be used for gaming or non-educational purposes. If at any time the purpose of the device becomes unclear to you, please contact your child's teacher.

MAISD utilizes Internet content filtering on all devices to protect our students and comply with the Children's Internet Protection Act (CIPA). MAISD also utilizes Classroom Management tools allowing teachers to assist students and record and monitor activity. No expectation of privacy is granted while using MAISD devices regardless of location.

We appreciate your cooperation. I agree to:

1. Return the equipment within the termination of this contract in the same condition as received.
2. I agree to reimburse the Montcalm Area Intermediate School District for the full cost for replacement if damage or loss of equipment is due to negligence.
3. I have read and understand the guidelines concerning the use of the device for my child.

(Parent/Guardian Signature/Date)

(Student Signature (as appropriate)/Date)

(Supervisor/Date)