

2020-2021 Agriscience Classroom Policies

CLASSROOM EXPECTATIONS

<i>Professionalism</i>	<i>Adaptability</i>	<i>Integrity</i>	<i>Dependability</i>
<p>Use your manners.</p> <p>Listen carefully when others are speaking.</p> <p>Let other students learn.</p> <p>Be welcoming and include others.</p> <p>Be respectful in conflicts (staff and peers).</p> <p>When visiting another class, knock and wait to be invited in.</p>	<p>Successfully transition to new activities.</p> <p>Participate actively.</p> <p>Ask questions and get help when you need it.</p> <p>Use failure as an opportunity to learn.</p> <p>Challenge yourself: Do the best that YOU can do.</p>	<p>Be honest.</p> <p>Submit your own work.</p> <p>Comply with classroom and lab rules and procedures.</p> <p>Leave when your local school is dismissed.</p> <p>Take responsibility for your actions and apologize if needed.</p> <p>Use personal technology only when instructed.</p>	<p>Come to class.</p> <p>Be on time.</p> <p>Be prepared for instruction with all necessary materials.</p> <p>Stay on task: Work for the entire time on the class that you are in.</p> <p>Complete all of your assignments and turn them in on time.</p> <p>Clean up after yourself.</p>

CLASSROOM PROCEDURES

Entering the classroom

Each day when you arrive you should quickly enter the room and place your bags in your locker and collect your materials (binder, writing utensil, worksheets, and chromebook), then head to your assigned seat.

Tardy to class

Tardy means that you are not ready to work. Examples - I have to ask you to get in your seat or to go get your materials. If you are more than 10 minutes late you must sign in the office before you enter the classroom.

Classroom/Lab Materials Needed

Each day you will need to pick up your materials from your box, chromebook from the cart, and any extra materials for the day from the student center. If you don't have a writing utensil, extra supplies are located next to the box. Do not wait to be told to get the needed materials.

Leaving during class

Only one student will be allowed to leave the room at a time, so be quick about your outside activities. This is not time for socializing with friends or taking phone calls. You must sign out on the clipboard and take the pass with you to your intended location.

Tracking daily assignments

Students will turn in all homework assignments in the tray on the top of the box unless instructed otherwise. If digital, all assignments will be submitted through google classroom (not email). Work is due at the beginning of the class period the next day unless specified by the teacher.

Returning assignments to students

I will pass back homework once checked, either to the student or the student's work box.

Finding out grade status

All grades are stored in Powerschool. Students will be given an access code so they may check grades as often as they like as long as it does not disrupt the other students.

Student responsibilities after an absence

- How to find out what you've missed - Please check with your table partner to see what was missed if gone for one day; if more, see Mrs. Sturm. Extra worksheets will be on top of the box.
- How long you have to make up assignments - You have one day for each day absent to complete work missed. Any work with due dates that fall on the day you are gone must be turned in as soon as you return.
- What to do if you miss a test - Test will be made up on the next available day during work time.
- If you can email me or call the classroom phone to let me know that you will be out, just as you would if you had a job. 616-225-5734 or asturm@maisd.com.

Late, missing, or incomplete assignments

After September there will be no missing assignments accepted. As a career readiness program we want you to develop good work skills and turning in work on time is an essential skill.

Communication procedures with parents and families

Families are welcome to join our Montcalm Area Career Center FFA Facebook page. Grades can be checked by logging into your MAISD powerschool account, which is different from your

local district PowerSchool account. Parents are also welcome to email or call with any questions. We will hold a parent night in early November.

Ending class

I will dismiss class, not the bell. At the end of the day students will put their materials into the box and put the chromebooks back into the cart and plug them in. Then students may exit the room through the side door for bussing and classroom door for drivers. Students may not stand at the door to wait for the bell to ring.

Other

- Safety and dress code rules
 - Students must have closed-toe shoes for all field trips and dress for the location. Flip Flops should not be worn to the career center, as we need to go to other classrooms in which they are prohibited.
 - For FFA events where Official Dress is required this will include black pants or skirts, black socks or nylons, black dress shoes or boots (clean), tie or scarf and a white collared shirt. The school will provide the official jacket.
- Classroom rules and norms
 - No cell phones - they should be placed in your box when you enter the room.
 - Food and drink are allowed as long as it is not a distraction to you or those around you.
 - Stay out of the backroom unless directed to go there.
 - Do not place items on the teacher's desk or remove items without permission.
 - When answering the phone use a business-like manner. (Mrs. Sturm's room, student speaking, how may I help you?)

CONSEQUENCES FOR CLASSROOM RULE VIOLATIONS

The first offense will be a warning for most minor to moderate issues. If a second offense occurs the student will conference with the teacher and a note will be sent to the local district principal and counselor. The third offense will result in a call home and consequences at the local district, such as detention. If repeated offenses occur the student may be removed from the program at semester.

CONSEQUENCES FOR CODE-OF-CONDUCT VIOLATIONS

Consequences for violations of the student code of conduct or other rules will be handled according to the student handbook (see Behavior Expectations and Continuum of Response charts).