



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT**

**621 NEW STREET, P.O. BOX 367  
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION  
MEETING MINUTES**

**December 21, 2023**

**CALL TO ORDER**

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

**I. ROLL CALL**

Members Present: Mark Christensen, Steve Foster, Deborah Snyder; Andrea Tabor  
Members Absent: Amy Thomas  
Others Present: Kyle Hamlin; Adel DiOrio, Dan Brant, Tricia Root, Shannon Tripp, Penny Dora  
Guests: Cory Smith from The Daily News

**II. RECOGNITION OF VISITORS – None.**

**III. PUBLIC PARTICIPATION – None.**

**IV. APPROVAL OF AGENDA**

President Mark Christensen requested a motion to approve the agenda as presented.

**Motion**

#3009 Moved by Andrea Tabor, seconded by Deborah Snyder to approve the agenda as presented.

**Action**

Approve agenda as presented.

**Ayes: Christensen, Foster, Snyder, Tabor  
Nays: None**

**Motion passed 4-0.**

**V. CORRESPONDENCE – None.**

**VI. CONSENT AGENDA**

**Motion**

#3010 Moved by Deborah Snyder, seconded by Andrea Tabor to approve the Consent Agenda as follows:

**Action**

Approved Consent Agenda as follows:

- Approval of regular meeting minutes for November 16, 2023.
- Approval of personnel changes as presented.
- Approval of in-state overnight conference and travel requests.
- Approval of out-of-state overnight conference and travel requests.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor  
Nays: None**

**Motion passed 4-0.**

## VII. FIRST READING OF NEW AND/OR REVISED POLICIES

**NO ACTION.** Superintendent Kyle Hamlin explained this item was for review and discussion only for this month. No action is required until next month. All policies being considered can be found as attachments in Board Book for board members to review in preparation of next month's meeting.

- 20231221 Policy Notes
- Nov 2023 Special Updates Policy Overview
- PO 0122 Board Powers
- PO 1420 School Administrator Evaluation
- PO 3131 Staff Reduction and Recalls
- PO 3142 Probationary Teachers
- PO 3220 Professional Staff Evaluation

## VIII. SECOND READING OF NEW AND REVISED POLICIES

President Mark Christensen asked for discussion regarding the second reading of new and revised policies as presented below.

- Policy Notes - 11/16/2023
- PO 1540 Admin Staff Reduction and Recall (New)
- PO 2370.01 Online-Blended Learning (Revised)
- PO 7217 Weapons (Revised)
- PO 7540.03 Student Technology AUP and Safety - Revised
- PO 8305 Information Security (Revised)
- Policy Overview - Volume 38 No 1

### **Motion**

#3011 Moved by Andrea Tabor, seconded by Deborah Snyder, to approve the policies as presented.

### **Action**

Approved Policies as Presented

### **Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Motion passed 4-0.**

## IX. TALENT TOGETHER CONSORTIUM AGREEMENT

President Mark Christensen asked for discussion regarding the Talent Together Consortium agreement.

### **Motion**

#3012 Moved by Deborah Snyder, seconded by Andrea Tabor to approve Talent Together Consortium Agreement as presented.

### **Action**

Approval of Talent Together Consortium Agreement

### **Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Motion passed 4-0.**

continued

**X. Consideration of Bids for Purchase of School Van**

**Motion**

#3013 Moved by Steve Foster, seconded by Andrea Tabor to select the bid from Midwest Transit for purchase of of a 10 passenger school van in the amount of \$87,415.00.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Action**

Approved bid from Midwest Transit

**Motion passed 4-0.**

**XI. APPROVAL OF ADDENDUM TO CONTRACTS**

**Motion**

#3014 Moved by Andrea Tabor, seconded by Steve Foster, to approve an addendum to contracts for Angela Adams. Kristen Lindsey, Sharon Lutz-Krebill, and Heather Phillips to allow 5 remote work days per year.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Action**

Approval of Addendum to Contracts

**Motion passed 4-0.**

**XII. APPROVAL OF ADDENDUM TO SPECIAL EDUCATION ADMINISTRATOR CONTRACTS**

**Motion**

#3015 Moved by Andrea Tabor, seconded by Deborah Snyder, to approve an addendum to contracts for Teresa Boyer, Dan Brant, Cindy DeYoung, and Kristen Larson to allow a one-time stipend for extra duty workload due to extended vacancies of other special education supervisor positions.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Action**

Approval of Addendum to Contracts

**Motion passed 4-0.**

**XIII. APPROVAL OF INVOICES FOR PAYMENT**

**Motion**

#3016 Moved by Andrea Tabor, seconded by Deborah Snyder to approve Invoices for Payment as presented.

**Roll Call Vote**

**Ayes: Christensen, Foster, Snyder, Tabor**

**Nays: None**

**Action**

Approved invoices for payment.

**Motion passed 4-0.**

#### **XIV. ADMINISTRATIVE REPORTS/COMMENTS/INFORMATION ITEMS**

##### **Tricia Root, Associate Superintendent of Finance**

- Nothing further to report.

##### **Daniel Brant, Associate Superintendent of Special Education**

- Working with local districts and MAISD staff to better understand LRE and General Supervision requirements of the law and IDEA requirements of the law for students with special education provisions through the continuous improvement process.
- Region 3 Special Education Directors are advocating for systematic changes to D/HH programs which may help in addressing teacher shortages in this program area.

##### **Adel DiOrio, Associate Superintendent of Instruction**

- Reviewed the MTSS Implementation Stakeholders report.
- Professional development opportunities will be provided for our local districts for Disciplinary Literacy through the Michigan Essential Literacy Task Force.
- MAISD received an early math grant and will be holding learning labs for local districts. Carson City -Crystal held the first one earlier this month with assistance and support from the MAISD Instructional Services team.

##### **Shannon Tripp, Associate Superintendent of CTE/Early College**

- The house built by the Constructions Trades program has finally been moved from the property and payment has been received in full.
- Montcalm Community College will be assisting with promotion of the Early College program in an effort to increase enrollment.
- December 5 – The MACC hosted all 2<sup>nd</sup> graders in the county for the birdhouse build which allowed 2<sup>nd</sup> graders to give their families a gift they created themselves.
- December 15 – Pancake breakfast was hosted by staff for students at the MACC.

#### **XV. INFORMATION AND DISCUSSION ITEMS FOR FUTURE MEETINGS**

Next Meeting Dates

January 18, 2024 – Regular Meeting at Montcalm Area Career Center in Sidney

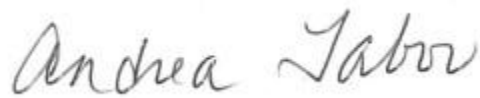
#### **XVI. ADJOURNMENT**

The board meeting adjourned at 9:05 AM.



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Minutes recorded by  
Penny Dora  
MAISD Director of Communications



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Minutes approved by board action on 1/18/2024  
Andrea Tabor, Board Secretary  
MAISD Board of Education