



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT
621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888

MAISD BOARD OF EDUCATION
MEETING MINUTES
October 19, 2023

CALL TO ORDER:

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:03 a.m.

ROLL CALL:

Present: Mark Christensen, Steve Foster; Andrea Tabor; Amy Thomas

Others Present: Kyle Hamlin; Shannon Tripp, Tricia Root; Penny Dora

Guests: Cory Smith and Deborah Snyder

RECOGNITION OF VISITORS:

Oath of Office for New Board Member

Deborah Snyder was recognized as an incoming board member who will be appointed to fill the vacant board position left by the retirement of Kurt Peasley. She was officially sworn in and received the Oath of Office as a member of the MAISD Board of Trustees. The Oath of Office was given by MAISD Notary Public and Director of Communications Penny Dora. The board term becomes effective today, October 19, 2023. Deborah Snyder will serve the remainder of the term which expires on June 30, 2027.

PUBLIC PARTICIPATION:

None.

APPROVAL OF AGENDA

Motion

#2998 Moved by Amy Thomas, seconded by Steve Foster to approve the agenda as presented.

Ayes: Christensen, Foster, Snyder, Tabor, Thomas
Nays: None

Action

Approve agenda as presented.

Motion passed 5-0.

CORRESPONDENCE

None.

CONSENT AGENDA

Motion

#2999 Moved by A. Thomas, seconded by A. Tabor
to approve the Consent Agenda as follows:

- Approval of regular meeting minutes for September 14, 2023.
- Approval of special meeting minutes for October 3, 2023.
- Approval of personnel changes as presented.
- Approval of travel and overnight conferences in state as presented.
- Approval of travel and overnight conferences out of state as presented.

Action

Approved Consent Agenda as follows:

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Nays: None

Motion passed 5-0.

APPROVE/DISPROVE TECHNICAL CHANGES TO POLICIES

Motion

#3000 Moved by S. Foster, seconded by A. Thomas
to approve technical changes to policies as presented.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Nays: None

Action

Approved technical policy changes.

Motion passed 5-0.

APPROVE/DISPROVE TECHNICAL CHANGES TO PETTY CASH POLICY

Motion

#3001 Moved by A. Tabor, seconded by D. Snyder
to approve technical changes to petty cash policy
as presented.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Nays: None

Action

Approved petty cash policy changes.

Motion passed 5-0.

APPROVAL OF INVOICES FOR PAYMENT

Motion

Action

#3002 Moved by S. Foster, seconded by A. Thomas to approve Invoices for Payment as presented.

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Motion passed 5-0.

Nays: None

ADMINISTRATIVE REPORTS/COMMENTS/INFORMATION ITEMS

Shannon Tripp, MAISD Associate Superintendent of CTE/Early College

- Parent teacher conferences were held at the MACC and Early College.
- Both MACC and Early College are fully staffed.
- Review of SAT average scores for Early College students in reading and math.
- 22 students from Early College graduated in June with their associate degrees.
- The house built by the Construction Trades program is still available at this time. Discussion occurred.

Tricia Root, MAISD Associate Superintendent of Finance

Audits have been completed for MAISD as well as Central Montcalm, Montabella, and Lakeview which are the local districts we support with financial services. MAISD will be contracting with Vestaburg for financial services starting on January 1.

INFORMATION AND DISCUSSION ITEMS

The next regular meeting of the Board of Education will be held on November 16, 2023, at 8:00 AM at the Hamler Administration Building in Stanton.

ADJOURNMENT

Motion

Action

#3003 Moved by A. Tabor, seconded by A. Thomas to adjourn the meeting at 8:42 AM.

Approved motion for adjournment.

Ayes: 5

Motion passed 5-0.

Nays: 0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 11/16/2023
Andrea Tabor, Board Secretary
MAISD Board of Education