



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT

**621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION
MEETING MINUTES**

January 18, 2024

Call to Order

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

I. Roll Call

Members Present: Mark Christensen, Steve Foster, Deborah Snyder, Andrea Tabor,
Amy Thomas arrived at 8:05 AM

Members Absent: None

Others Present: Kyle Hamlin, Tricia Root, Shannon Tripp, Penny Dora

Guests: Cory Smith from The Daily News

II. Recognition of Visitors – None.

III. Public Participation – None.

IV. Approval of Agenda

President Mark Christensen requested a motion to approval the agenda as presented.

Motion

#3017 Moved by Deborah Snyder, seconded by Steve Foster
to approve agenda as presented.

Action

Approve agenda as presented.

Ayes: Christensen, Foster, Snyder, Tabor

Nays: None

Motion passed 4-0.

V. Correspondence – None.

VI. Consent Agenda

Motion

#3018 Moved by Andrea Tabor, seconded by Deborah Snyder
to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as
follows:

- Approval of regular meeting minutes for December 21, 2023.
- Approval of personnel changes as presented.
- Approval of in-state overnight conference and travel requests.
- Approval of out-of-state overnight conference and travel requests.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor

Nays: None

Motion passed 4-0.

VII. Second Reading of New and/or Revised Policies

President Mark Christensen asked for discussion regarding the second reading of new and revised policies as presented below.

- 20231221 Policy Notes
- Nov 2023 Special Updates Policy Overview
- PO 0122 Board Powers
- PO 1420 School Administrator Evaluation
- PO 3131 Staff Reduction and Recalls
- PO 3142 Probationary Teachers
- PO 3220 Professional Staff Evaluation

Motion

#3019 Moved by Andrea Tabor, seconded by Deborah Snyder, to approve the policies as presented.

Action

Approved Policies as Presented.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor

Nays: None

Motion passed 4-0.

NOTE. MAISD Board Member Amy Thomas arrived.

VIII. Approval of Addendum to COTA and PTA Contracts

Motion

#3020 Moved by Deborah Snyder, seconded by Andrea Tabor, to approve an addendum to contracts for tuition reimbursement to be included for COTAs and PTAs.

Action

Approval of Addendum to Contracts.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor , Thomas

Nays: None

Motion passed 5-0.

IX. Approval of Invoices for Payment

Tricia Root explained payments made to local districts from the 2023-2024 allocations for special education and Medicaid services.

Motion

#3021 Moved by Andrea Tabor, seconded by Deborah Snyder to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Nays: None

Motion passed 5-0.

continued

X. Report from MAISD Superintendent Kyle Hamlin

- Kyle thanked board members in honor of National School Board Recognition Month.
- Bond proposal information and updates were shared.
- Kyle explained the process of determining snow days for Montcalm Area ISD programs and buildings.

XI. Administrative Department Reports

Tricia Root, Associate Superintendent of Finance

- Nothing further to report.

Shannon Tripp, Associate Superintendent of CTE/Early College

- Shannon met with the local district superintendents who participate in the Early College consortium. They discussed enrollment, budget, and promotion of program.

XII. Information and Discussion for Future Meetings

Next Meeting Dates

February 15, 2024 – Regular Meeting at Hamler Building

XIII. Adjournment

Motion

#3022 Moved by Andrea Tabor, seconded by Amy Thomas Meeting adjourned.
to adjourn the meeting at 8:35 AM.

Action

Ayes: Christensen, Foster, Snyder, Tabor, Thomas

Nays: None

Motion passed 5-0.



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 2/15/2024
Andrea Tabor, Board Secretary
MAISD Board of Education