



**MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT**  
**621 NEW STREET, P.O. BOX 367**  
**STANTON, MICHIGAN 48888**

**MAISD BOARD OF EDUCATION**  
**MEETING MINUTES - Regular Meeting**  
**Friday, October 17, 2025**

**I. Call to Order**

President Mark Christensen called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:00 AM.

**II. Roll Call**

Members Present: Mark Christensen, Brian Corwin, Deborah Snyder, and Andrea Tabor  
Members Absent: Amy Magirl  
Administrators: Katie Flynn, Shannon Tripp, Tricia Root, Adel DiOrio, Zach Most, and Penny Dora  
Media: Cory Smith, Senior Staff Writer with The Daily News

**III. Recognition of Guests - None**

**IV. Public Participation - None**

**V. Correspondence and Recognition - None**

**VI. Approval of Agenda**

**Motion**

Moved by Andrea Tabor, seconded by Brian Corwin, to approve the agenda as presented.

**Action**

Agenda was approved as presented.

**Regular Vote    Ayes: 4    Nays: 0**

**Motion passed 4-0**

**VII. Approval of Consent Agenda**

**Motion**

Moved by Deborah Snyder, seconded by Andrea Tabor, to approve the Consent Agenda as follows:

**Action**

Approved Consent Agenda.

- Approval of MAISD Board of Education regular meeting minutes - Friday, September 26, 2025.
- Approval of personnel changes as presented for transfers, resignations, and one termination.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, and Tabor**

**Nays: None    Motion passed 4-0**

**VIII. Presentation of 2024-2025 Financial Audit by Maner Costerisan CPA's**

Sherrie Blankenship, CPA and Principal from the Lansing based Maner Costerisan CPA firm, presented the audit to the board. Due to the State of Michigan's late budget release, the Michigan Department of Education gives permission to submit the financial portion of the audit now and the single audit portion at a later date. After explanation and review, Sherri Blankenship announced that Montcalm Area ISD has been awarded an unmodified opinion which is the best opinion issued by an auditor in terms of the outcome for the audit. It indicates financial statements are free from material misstatement and conform to applicable accounting standards. She also noted fund balances are within range of other ISDs in Michigan.

**Audit Findings**

Financial Statement - Unmodified Opinion.

Compliance for Major Programs - Unmodified Opinion. No findings related to federal awards.

Internal Controls - No Material Weaknesses. No Significant Deficiencies.

**IX. Approval of Invoices for Payment**

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the previous month's financial activities as presented in the monthly financial review. Two larger payment items that Tricia explained were made to Montcalm Community College for their Early College partnership and for the data warehouse for our School Wide Information System known as SWIS.

**Motion**

Moved by Andrea Tabor, seconded by Brian Corwin, to approve Invoices for Payment as presented.

**Action**

Approved invoices for payment.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, and Tabor**

**Nays: None Motion passed 4-0**

**X. Acknowledgement of Donations - None**

**XI. Approve Revised Policy as Prepared by Neola in the Second Reading**

MAISD Superintendent Katie Flynn explained the change in this policy reflects the elimination of the word seclusion throughout the policy. This policy was presented in its first reading during the board meeting on September 26, 2025.

- Policy 5630.01 - Student Restraint

**Motion**

Moved by Andrea Tabor, seconded by Deborah Snyder, to approve the revised policy as prepared by Neola.

**Action**

Revisions to policy #5630.01 prepared by Neola has been approved.

**Roll Call Vote**

**Ayes: Christensen, Corwin, Snyder, and Tabor**

**Nays: None Motion passed 4-0**

## **XII. Report from MAISD Superintendent Katie Flynn**

- Katie reminded the board and leadership team that the month of November will be focused on reporting strategic planning goals from each department.
- The School State Aid budget has been released. With its late release, we still need to read and understand its implications. There will be more details about the nuances in the coming weeks.
- The funding that supports the Great Start Collaborative, known as Section 32p, has been eliminated from the State Aid budget. This will result in the elimination of our Great Start Collaborative program and initiatives. This includes a reduction in Dolly Parton Imagination Library, Welcome Baby program, Family Engagement Centers, and birth to 5 year old services in the GSC area. The portion of funding for early math coaching has also been eliminated from this Section. We have carry-over funding through November 30 and we will be working to phase out programs and services impacted by this state budget cut.

## **XIII. Report from MAISD Associate Superintendents and Leadership Team**

- Kim Iverson, Associate Superintendent of Special Education
- Tricia Root, Associate Superintendent of Finance and Human Resources
  - Preparation of annual audit and the board presentations for those local districts who contract business services.
- Shannon Tripp, Associate Superintendent of CTE and Early College
  - Career Advisory Councils held their fall meetings at The MACC as required for each CTE program. They welcomed the executive director of the Montcalm Economic Alliance as their keynote speaker.
  - Early College SAT scores are included in the board report.
- Adel DiOrio, Associate Superintendent of Instruction
- Zach Most, Director of Facilities
  - Update on the parking lot completion at the Transition Center.
  - Update on the water well and air compressor repairs at The MACC.
- Zach Most, Director of Facilities
  - Montcalm Transition Center - Parking Lot Update
- Penny Dora, Director of Communications

## **XIV. Information and Discussion Items for Future Meetings**

- MAISD Board of Education - Regular Meeting - Friday, November 21, 2025  
Location: Montcalm Area Career Center

## **XV. Adjournment**

### **Motion**

Moved by Andrea Tabor, seconded by Brian Corwin,  
to adjourn the meeting at 9:10 AM.

### **Action**

The meeting adjourned at 8:49 AM.

**Regular Vote      Ayes: 4      Nays: 0**

**Motion passed 4-0**



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Minutes recorded by  
Penny Dora  
MAISD Director of Communications

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Minutes approved by board action on 11/21/2025  
Andrea Tabor, Board Secretary  
MAISD Board of Education