



MONTCALM AREA INTERMEDIATE SCHOOL DISTRICT
621 NEW STREET, P.O. BOX 367
STANTON, MICHIGAN 48888

MAISD BOARD OF EDUCATION
MEETING MINUTES - Regular Meeting
Friday, June 27, 2025

Call to Order

Vice-President Deborah Snyder called a Regular Meeting of the Board of Education of the Montcalm Area Intermediate School District to order at 8:02 AM.

I. Roll Call

Members Present: Brian Corwin, Deborah Snyder, Andrea Tabor, and Amy Thomas
Members Absent: Mark Christensen
Administrators: Katie Flynn, Tricia Root, Adel DiOrio, Kim Iverson, Zach Most, and Penny Dora
Media: Cory Smith from The Daily News

II. Recognition of Visitors - Welcome new employees Chad Jackson, incoming Principal at Seiter Education Center, and John Mimranek, incoming Supervisor of Program Accountability

III. Public Participation - None

IV. Approval of Agenda

Motion

Moved by Amy Thomas, seconded by Brian Corwin,
to approve the agenda as presented.

Action

Agenda was approved as presented.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0

V. Correspondence and Recognition - None

VI. Approval of Consent Agenda

Motion

Moved by Andrea Tabor, seconded by Amy Thomas,
to approve the Consent Agenda as follows:

Action

Approved Consent Agenda as
follows:

- Approval of regular board meeting minutes - Friday, May 23, 2025.
- Approval of special meeting minutes - ISD board elections - Monday, June 2, 2025.
- Approval of personnel changes as presented.
- Approval of conference travel requests as presented.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None

Motion passed 4-0

VII. Acknowledgement of Donations

- Donation of a 2011 Crown Victoria police vehicle (decommissioned) from Mecosta-Osceola Career Center for the Public Safety Program at The MACC.

Motion

Moved by Amy Thomas, seconded by Brian Corwin, to acknowledge and accept this donation as presented.

Action

Donation acknowledged and accepted.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

VIII. Approval of Invoices for Payment

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the previous month's financial activities as presented in the monthly financial review.

Motion

Moved by Andrea Tabor, seconded by Brian Corwin, to approve Invoices for Payment as presented.

Action

Approved invoices for payment.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

IX. Approval of 2025 Tax Rate Request per L-4029

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, noted the levy is for all property in the MAISD district except for property in the Greenville Public and Tn County Area Schools because these two districts do not assess the CTE millage.

Allocated 0.1695 - Special Ed. Operating 3.4078 - Vocational Ed. Operating 1.2789 - **Total 4.8562**

For property in the Greenville Public and Tn County Area Schools a separate 1-4029 is filed.

Allocated 0.1695 - Special Ed. Operating 3.4078 - **Total 3.5773**

Motion

Moved by Brian Corwin, seconded by Andrea Tabor, to approve 2025 Tax Rate Request as indicated per L-4029.

Action

Approved 2025 Tax Rate Request.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

X. Approve/Disapprove Appropriation Resolution for Adoption of 2025-2026 School Year Budgets for General Education, Special Education, and Career Technical Education

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the 2025-2026 MAISD Budget as presented, explaining projections and forecasts used for planning and preparing budget.

Motion

Moved by Amy Thomas, seconded by Andrea Tabor, to approve 2025-2026 School Year Budgets as presented.

Action

Approved 2025-2026 MAISD Budget as presented for adoption.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XI. Approve/Disapprove Budget Amendments for 2024-2025 School Year Inclusive of Outstanding June Obligations for General Education, Special Education, and Career Technical Education

Tricia Root, MAISD Associate Superintendent of Finance and Human Resources, reviewed the 2024-2025 MAISD Budget as presented, inclusive of the June outstanding obligations, explaining amendments made to the original budget presented and approved last year.

Motion

Moved by Amy Thomas, seconded by Andrea Tabor,
to approve 2024-2025 School Year Budgets as presented.

Action

Approved 2024-2025 MAISD Budget
as presented for adoption.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XII. Approve New or Revised Board Policies as prepared by Neola and Presented in Second Reading of Volume 39 #2 for Regular Spring Update

MAISD Superintendent Katie Flynn reviewed the proposed changes for board members to consider.

- PO 0131.1 - Bylaws and Policies
- PO 2264 - Non-Discrimination on the Basis of Sex in Education Programs or Activities
- PO 2266 - Non-Discrimination on the Basis of Sex in Education Programs or Activities (prior to 8/1/2024)
- PO 2340 - Field and Other District Sponsor Trips
- PO 3430 - Leaves of Absence
- PO 4430 - Leaves of Absence
- PO 5320 - Immunization
- PO 5330.01 - Epinephrine Auto-Injectors
- PO 5330 - Use of Medications
- PO 5350 - Drug Prevention
- PO 8320 - Personnel Files

Motion

Moved by Andrea Tabor, seconded by Brian Corwin,
to approve new and revised policies prepared by Neola
as presented in Volume 39 Issue #2.

Action

New and revised policies as presented
in Volume 39 Issue #2 were approved.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XIII. Approved Contract with AMN Healthcare, Inc. for School Social Worker Services at Seiter Education Center during the 2025-2026 School Year

Contracted service to provide a school social worker for a vacant position.

Motion

Moved by Andrea Tabor, seconded by Amy Thomas,
to approve contract with AMN Healthcare for 2025-2026
school year for the services of a school social worker.

Action

AMN Healthcare contract approved
as presented for 2025-2026 school year.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

- XIV. Approve/Disapprove Contract with Presence Learning for the 2025-2026 School Year for Virtual School Psychology Services Not to Exceed \$125,000**
Contracted service to provide school psychologist support for three local districts during the school year due to current vacancies.

Motion

Moved by Brian Corwin, seconded by Amy Thomas, to approve contract with Presence Learning for 2025-2026 school year for the services of school psychologists.

Action

Presence Learning contract approved as presented for 2025-2026 school year.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

- XV. Approve/Disapprove Proposal to Increase Physical Therapy Support**
Requesting an increase in FTE to support an increase in student need for services.

- Addition of 0.7 FTE for Physical Therapy Assistant (PTA)
- Addition of 1.0 FTE for Certified Occupational Therapy Assistant (COTA)

Motion

Moved by Andrea Tabor, seconded by Brian Corwin, to approve the request for additional FTEs for the positions of PTA and COTA to support student need for services.

Action

Increase in FTE for the PTA and COTA positions are approved.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

- XVI. Approve/Disapprove Master Agreement with MAISD Education Association for the 3-Year Period of School Years 2025-2026 through 2027-2028**

Adjustments to this contract include alignment of paid time off to reflect requirements of the new Earned Sick Time Act, revisions to the teacher evaluation requirements, and the addition of the retention bonus as well as adjusting language for work day expectations that are consistent with the school calendars.

Motion

Moved by Amy Thomas, seconded by Andrea Tabor, to approve the Master Agreement with MAISD Education Association for the 3 year period from 2025-2026 to 2027-2028

Action

MAISD Education Association Master Agreement was approved.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XVII. Approve/Disapprove Master Agreement with MAISD Support Personnel Association for the 3-Year Period of School Years 2025-2026 through 2027-2028

Adjustments to this contract include alignment of paid time off to reflect requirements of the new Earned Sick Time Act and the addition of the retention bonus as well as adjusting language for work day expectations that are consistent with the school calendars.

Motion

Moved by Brian Corwin, seconded by Andrea Tabor, to approve the Master Agreement with MAISD Support Personnel Association for the 3 year period from 2025-2026 to 2027-2028

Action

MAISD Support Personnel Association Master Agreement was approved.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XVIII. Approve/Disapprove an Adjustment to Staff Calendars for Central Montcalm EI Programs, Greenville ASD, EI, and Seiter Programs for the 2025-2026 School Year

Calendar reflects 180 student days/hours with adjustment made in the 185 days required for staff to include five days of professional development.

Motion

Moved by Amy Thomas, seconded by Andrea Tabor, to approve the adjustment in required days for staff for the 2025-2026 special education calendars.

Action

Staff calendars for 2025-2026 approved.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

XIX. Report from MAISD Superintendent Katie Flynn

- Katie will be facilitating the MAISD Leadership Team Summer Advance on Monday, July 14. Those attending are members of the Leadership Team which consists of those who report to Katie. They are Adel DiOrio, Kim Iverson, Tricia Root, Shannon Tripp, Cari O'Connor, Penny Dora, Zach Most, and Tom Staten.
- The MAISD Superintendents Network met on Wednesday, June 25, at MCC in Sidney and they concluded with a small picnic on the campus lawn.

XX. Reports from MAISD Leadership Team

Adel DiOrio, Associate Superintendent of Instruction

- The Instructional Services team is finalizing professional learning for year end and reviewing plans for the coming year.
- Adel referenced the link to the MTSS report found in the board packet and highlighted the MTSS support and progress throughout MAISD and our local districts.

Tricia Root, Associate Superintendent of Finance and Human Resources

- Preparing the Non-Union Staff Contracts for 2025-2026 through 2027-2028 for approval at the next month's board meeting.

Kim Iverson, Associate Superintendent of Special Education

- Kim featured a new staff report highlighting those who are being onboarded for the special education team. Kim was proud to share the great work being done to recruit new staff and fill the vacant positions that have existed. Progress is fantastic and the coming year will see an almost full slate of special education staff.

Zach Most, Director of Facilities

- Transition Center parking lot upgrades and repavement will start on September 2. The classrooms will relocate to the Optimist Camp in Greenville until construction is complete. Office spaces may be able to remain in the building with parking available across the street at the Road Commission.

Penny Dora, Director of Communications

- Review of the Dolly Parton Imagination Library and its annual report.
- Referenced Talking is Teaching post cards to be mailed to preschoolers who were enrolled in GSRP and HeadStart this year. The cards provide early math strategies for families to practice together over the summer. There is a card for June, July, and August, each with different math strategies.
- MAISD will host the Feeding America food truck on July 3 in our Hamler parking lot. We are working with Stanton Rotary Club and the City of Stanton to support our community.
- Review of newspaper highlights and media promotions featuring MAISD over the past month.

XXI. Information and Discussion for Future Meetings

- Organizational Meeting - Monday, July 7 at 8:00 AM

XXII. Approve/Disapprove Motion to Enter Closed Session as Allowable Under Section 8(e) of the Open Meetings Act in Order to Consult with Attorney to Consider Pending Litigation

Requires a 2/3 vote of board. Must be done in roll call.

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, to approve entering into Closed Session as Allowable Under Section 8(e) of the Open Meetings Act for the purpose of Consulting with Attorney to Consider Pending Litigation.

Action

Closed session began at 8:47 AM.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

Entered into Closed Session at 8:47 AM.

Returned to Open Session at 9:01 AM.

XXIII. Review, Consider, and Approve Agreement between the United States Department of Justice and Montcalm Area Intermediate School District

Having reviewed and discussed the agreement, and there being no further questions, board members received copies of the press release and statements from the board president and superintendent.

Motion

Moved by Andrea Tabor, seconded by Amy Thomas, to approve the agreement reached between MAISD and the United States Department of Justice as presented before the Board of Education on June 27, 2025.

Action

MAISD Board of Education approves the Agreement reached with the United States Department of Justice effective 6/30/2025. Its duration is for two years.

Roll Call Vote

Ayes: Corwin, Snyder, Tabor, and Thomas

Nays: None Motion passed 4-0

Adjournment

Motion

Moved by Andrea Tabor, seconded by Amy Thomas,
to adjourn the meeting at 9:04 AM.

Action

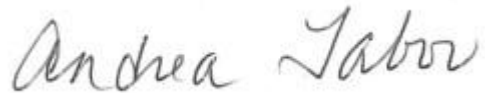
The meeting adjourned at 9:04 AM.

Regular Vote Ayes: 4 Nays: 0

Motion passed 4-0



Minutes recorded by
Penny Dora
MAISD Director of Communications



Minutes approved by board action on 7/7/2025
Andrea Tabor, Board Secretary
MAISD Board of Education