

## **REGION 10 PLAN FOR PROGRAM EVALUATION**

The members of Region 10 will review data and assess current program efficacy each fiscal year to determine the need for changes in programming offered to the local districts. Each individual CEPD will be responsible for forming their own committee or team to conduct the data review and make recommendations to the CEPD administrator. Members of the CI team will discuss the data presented, the committee's recommendations, and potential actions at Region 10 CI meetings.

The review committee will be analyzing the following critical numbers as a part of the evaluation process:

- Program Enrollments
  - Examine percent increase/decrease
  - Analyze possible reasons for change
- Employment Projections
  - Percent growth by 2014 and beyond
  - Michigan and National trends
- Placement Data
  - Number or percentage of students who are placed
  - Related placements
  - Work versus continuing education (Is the program preparing students with the correct focus?)

Other smart numbers that may assist the committee are:

- Certifications/Licensures
  - How many students are prepared for these? Achievement rates?
- Assessment Data
  - Did the program pilot the end-of-course assessment? Achievement rates?
  - Does the program have individual segment assessments? (And are they common to other CEPDs?) Achievement rates?
- Number of students articulating credits
  - Do all programs have an articulation agreement?
  - How many students qualify for articulated credits?
  - Is there a plan to follow up on those credits to see if they are used/applied?

Additional artifacts to consider:

- Program Segment/Gap Analysis
  - How are the segments divided over the course (One-year or two-year program? How many covered each semester? In what order?)
  - Where are the gaps between the standards and the curriculum currently being delivered?
  - How might these gaps affect achievement on assessments, certifications/licensures, articulation, etc?
- Program Improvement Plan
  - Does the program have an improvement plan in place? Timeline?
  - Is the current plan in alignment with the state requirements?
  - What might be affecting the ability of the instructor to achieve the goals of the plan?
  - Are key data elements included in the plan? (Example – Core Performance Indicator achievement)

After data review and analysis, it is the responsibility of each CEPD to share the data (or data overview) with stakeholders. Examples of these groups are:

1. Building staff
2. Local Administrators
3. Local or CTE Boards
4. Advisory Committees

Additional Information:

CEPD Administrators do an internal review of programs, using the CTE CIP Self-Review form, each year. Twenty percent of programs in the region must formally submit their review each year, culminating in 100% of programs reviewed in a five-year cycle. The Office of Career and Technical Education (OCTE) conducts a Technical Review, Assistance and Compliance (TRAC) audit every five years of a select sample of regional programs. This audit also includes a review of grants, data, and finances related to CTE activities and programs.