



**Minutes
GSRP School Readiness Advisory Committee
10/12/15**

10 am-3:00 pm

Host: MAISD 621 New St; Stanton, MI 48888

Own your own learning; ask for clarity. Nice matters. Flexible thinking propels the work forward. If you are in the room, you are in the work. Respect time and space. Everyone learns when thinking is shared.

Note Taker: Mindy Train

Welcome & Introductions:

Marilyn Giddings, Cindy Batey, Marsha Gregory, Dorothy Farrell, Rosie Davis, Danielle Moy, Jenny Diehl, Karen Gostowski, Julie Emery, Helen Goetz, Ashley Mulholland, Kim Bunker, Heidi Adamczak, Tonia Reinke, Deanna Smith, Kylie Guild, Shelia Roesly, Michelle Tolliver, Edward Kusmierski, Beth DelRaso, Kim Beech, Mari Jensen, Josie Hiltz, Brienne Snyder, Bethany Wieber, Teresa Hammond, Kate Albert, Margo Ellis, Christine Willis, Sue Fish, Terrie Weston, Shannon Behrend, Tammy Dickman, Amy Taylor, Tasha McKelvey, Cindy Turner, Casey Ryan, Dora Omans, Debra Akin, Matt Balenger, Deanna Riggelman, Jennifer Baker, Lisa Lambert, Leanne Kroll, Pamela Ingles, Courtney Pike, Kim Tompsett, Janet Baldwin, Brittany Mull, Nicole Bailey, Shelly VanVlerah, Sue Price, Melissa Stevens, Jean Wojtowicz, Darby Weaver, Rachael Lockwood, Wilberta Wittkopp, Sharon Riebel, Mindy Train, Cari O'Connor

Professional Development: Creative Curriculum Fidelity with ECS's

(Teachers, Associate Teachers, Early Childhood Specialist)

- This training covered the following points:

The learning environment covered the 10 interest areas: dramatic play, art, sand and water, music and movement, library, table games, computer, discovery, cooking. Six positive messages convey to children in the interest areas:

1) This is a good place to be, 2) you belong here, 3) this is a place you can trust, 4) there are places where you can be by yourself if you want, 5) you can do many things on your own here, 6) this is a safe place to explore and try your ideas.

Positive Interactions

-talked about positive interactions in the classroom

Intentional teaching

-Discussed intentional teaching and responsive teaching

❖ Introduction & Meeting Norms Activity: Casey & Pam

- Went over the meeting norms which are:
 - o Assume positive intent
 - o Is it going to matter in one week
 - o Lack of time is not an excuse
 - o Instead of "why we can't" should be "how can we?"
 - o Only bring problems to the group that you are looking for solutions to
 - o Clean up after yourself
 - o Keep a positive tone
 - o Silence electronics and use minimally

Lunch served at 12-1 pm Data Review & Discussion

(Parents, Teachers, Associate Teachers, and Early Childhood Specialists)

Why are we doing GSRP & Are we doing it right?

❖ **Introduction & Welcome: Casey Ryan**

- Welcome to our first school advisory council meeting, please remember the meeting norms that we went over this morning.

❖ **Drop Box: Slot allocation Update: Cari O'Connor**

- October 14, we will have final allocation numbers, no cross ISD slots to fill.
- Thank you for your help with updating dropbox.
- We will be having an audit December 1st through the 3rd, they will want to know how we used our slots and documentation showing how the funding was used.

❖ **GSRP Eligible Student Sharing: Cari O'Connor**

- Every 4 year old would have a preschool experience
- 4 years olds GSRP eligible are able to choose whatever program meets their needs. If a child lives in Montabella and wants to go to Lakeview, than Lakeview and Montabella need to communicate to get the child transferred.

❖ **ASQ results *Bring to meeting Brenda Woods**

- Turn in ASQ's, before end of 10/12 meeting and remember to be documenting any rescreens or referrals and any intervention methods
- Deadline is 10/30/15

❖ **Working Memory Activity: Sharon Riebel**

- An activity was provided to improve working memory. Participants working in pairs, one person in each pair faced the screen, the other person had their back to the screen. The person facing the screen read off a series of numbers, the other person had to repeat the series of numbers. The next activities, participants had to spell a list of words backwards.

❖ **TS Gold Parent Portal: Brenda Woods**

Instructions for setting up a parent account for the child

- Invite families
- Add new invitation
- Choose a child
- Enter name of parent and email
- Either choose the generic message to send to parent or create a custom message, invite the parent to communicate with the teacher and see what the child is working on in class and how they are doing.
- Also a Spanish option
- Family Site for parents, to help families discover their child's strengths, skills, interest and needs.
- Family site provides: 1. shared documentation, view documentation and create documentation of your own 2. Activities, access developmentally appropriate activities that you can use at home 3. Communicate, send and view messages
- Be mindful what information you are putting in the child's record. Any information inputted showed be allowed for the parents to view.
- If you need Brenda or Sharon to sit down with you to go over files and creating a file in TSGold, you need to let them know.

❖ **Joint Recruitment 2015-16 Updates: Melissa Stevens**

- Still taking application.
- Will be working on the 2016-17 application so it is ready to go in January, we know that it needs some rework and we will be working on to make it so that it meets the needs in all service areas.
- There are 3 billboards up: One in Tri County near the 131 Exit. One on M-91 going north and one on M-57 going west.
- Cari and Melissa will be on the radio, 106.3 10/13 between 7am and 8am, talking about preschool recruitment

❖ **Early Childhood Contact Updates: Cari O'Connor**

MAISD Operation Manual: This is a required element of the monitoring process. Please familiarize yourself with these processes and procedures. Also see the monitoring guidelines provided by MDE. This is FYI

2015-16 School Readiness Goals: Please see the school readiness goals that we will be monitoring and measuring throughout the school year. This is the information that is provided to the state and community in our end of the year GSRP annual report. This is directly connected to your TS Gold data and we will be reviewing monthly to track the validity of our data.

GSRP Implementation Manual: You all should have received a hard copy of this to help make your use of the manual easier. Please see Mindy today if you have not.

GSRP Parent Handbook: Updated versions went out to all of you. Please make sure that every parent's receives a hard / printed copy.

GSRP Fiscal Audit: MDE is coming December 1st-4th to review our fiscal files.

GSRP 2015-16 Binders: It is coming... we are working on putting the correct information into the binders for you to review and update. Please remember this information needs to be returned to me before your last home visit. In other words, do not leave for the summer and NOT return your binder.

Dental Supports for GSRP students: Dental Screenings should be scheduled soon!

WIC & Immunization Information for Parents: Please pass this resource on to parents.

MSU Extension Evidenced Based Nutrition Program: SNAP ED Program coordinator will be contacting you to schedule a time to conduct an evidenced based program. This is a special grant from the federal government through the Kent ISD. Our region was chosen to participate in order to help support healthy lifestyle options.

November MSDS / Final Count Day Feb: We are approaching our count report period.

Please make sure that you are filling your empty seats as student's transition out.

Bus Tour: Planning is underway! December 7th. Will be starting I Tri County, heading to Lakeview, Vestaburg, Montabella and ending in Tri County. Associate teachers and parents are invited.

Child Care Resource and Referral Requirement for GSRP: Reminder: Document that you are providing child care referral and resource Information (great start connect website) : at both home visits, 4x a year on Facebook, 4X year in newsletters, and 4 x a year specific CONNECT information home. If you need materials please let us know. This information should be in your classroom binders or the child's file but should SHOW somewhere.

❖ **Kindergarten Transition Guide: Sharon Riebel**

- The Kindergarten transition guide was passed out, one to each classroom. The guide offers much information to share with parents and tips for parents and activities to begin doing with their child up to a year before transitioning to kindergarten.

❖ **PQA Goals *Bring to meeting: Brenda Woods**

- Online PQA due Oct 24...contact Sharon or I with issues or questions
- Baseline PQA dates will be sent this week, reminder that we need schedule, lesson plan, and menu
- TS Gold issues, keep them coming. Please be sure to only have the number of children in that are enrolled. We can't add more than their slot allocation and I is causing some issues that some children have not been deleted
- We need PQA goals, anecdotal records asap to their ECS if we don't already have them

❖ **Early Childhood Specialist Updates: Brenda Woods & Sharon Riebel**

- Collect ASQs and remind teachers to document rescreens or referrals and any intervention methods
- Online PQA by the teacher is due October 24th, contact us with any issues
- Baseline PQA dates will be sent this week, reminder, we need schedules, lesson plans, and menu
- PQA goals are needed, anecdotal record self-assessment needed ASAP if we don't have them.

❖ **Anecdotal Record Self-Assessment: *Bring to meeting**

- Turn in the anecdotal record self-assessment and goal if it hasn't yet been turned in.

❖ **MCGSC Parent Coalition Connection: Mindy Train**

- Parent Coalition meeting tonight 10/12. Parent coalition meetings are held the 2nd Monday of each month, during the school year. Dinner and childcare is provide, each month there is a new

speaker, speaker for November is on Doterra essential oils and in December we have a special guest and a potluck and crafts for the families.

- Please send home the newsletter postcard, inviting parents to sign up for our newsletter, so that they can stay up to date with early childhood information, events and trainings that are happening in Montcalm County.
- We will be partnering with Montcalm County fairgrounds this year for our harvest party, it will be October 30th from 6pm – 9pm

❖ **GSRP Sharing Round Table: This is an opportunity to share great ideas!**

- Shared how they liked the Math PD and how they are incorporating it into their classrooms.

❖ **Comments, Feedback, Additions:**

- No one had anything to report at this time

Next Meeting Date: February 22, 2016, 10am – 3pm MAISD Building in Stanton